

Corporate Subscription Renewal Inquiry

Dear [Recipient's Name],

I hope this message finds you well. We are reaching out to inquire about the upcoming renewal of our corporate subscription with [Company Name], which is set to expire on [Expiration Date].

We have greatly appreciated the services provided and would like to confirm the renewal process and any changes in terms or pricing for the upcoming term.

Please let us know if there are any documents or actions required from our side to facilitate this renewal.

Thank you for your attention to this matter. We look forward to your prompt response.

Best regards,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]