

# Letter of Dispute

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Your Email]

[Your Phone Number]

[Recipient's Name]

[Company's Name]

[Company's Address]

[City, State, ZIP Code]

Dear [Recipient's Name],

I am writing to formally dispute an unauthorized subscription charge that was applied to my account on [Insert Charge Date] for the amount of [Insert Amount]. I did not authorize this charge, and I believe it was made in error.

Details of the charge are as follows:

- Charge Date: [Insert Charge Date]
- Amount: [Insert Amount]
- Description: [Insert Description of Service]

I kindly request that you investigate this matter and issue a refund at your earliest convenience. Please confirm in writing that the charge has been reversed. If this issue is not resolved within [Insert Number of Days] days, I will be forced to take further action to protect my rights.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]