

# Letter of Demand for Reversal of Mistaken Subscription Billing

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Customer Service Manager's Name],

I am writing to formally request the reversal of a mistaken subscription billing that was charged to my account on [Insert Date] for the amount of [Insert Amount]. My account number is [Insert Account Number].

Upon reviewing my billing statements, I noticed that I have been charged for a subscription service that I did not authorize or that I believed to be cancelled. I have attached relevant documentation, including [Insert details of evidence such as screenshots, previous correspondence, etc.], to support my claim.

According to consumer rights laws, I have the right to dispute this charge, and I request a prompt investigation into this matter. I expect the charge to be reversed within [Insert Time Frame, e.g., 14 days] and a confirmation email to be sent to me upon completion.

Thank you for your prompt attention to this matter. I look forward to your swift resolution.

Sincerely,

[Your Name]