

# Subscription Adjustment Notice

Date: [Insert Date]

Dear [Subscriber's Name],

We hope this message finds you well. We are writing to inform you of an adjustment to your subscription plan with [Company Name].

Your current subscription plan will be updated effective [Effective Date]. The new details are as follows:

- Current Plan: [Current Plan Details]
- New Plan: [New Plan Details]
- New Monthly Fee: [New Fee]

If you have any questions or concerns regarding this adjustment, please do not hesitate to contact our customer service team at [Customer Service Phone Number] or [Customer Service Email].

Thank you for being a valued subscriber!

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Company Contact Information]