

# Cancellation Notice

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Subscription Service Name]

[Company Address]

[City, State, Zip Code]

Dear [Subscription Service Name] Customer Support,

I am writing to formally request the cancellation of my subscription with the account associated with the email address [Your Email Address].

My account number is [Your Account Number]. I would appreciate it if you could confirm the cancellation and ensure that no further charges will be applied to my payment method.

Thank you for your assistance.

Sincerely,

[Your Name]