

# Update Address for Magazine Subscription

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Magazine Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Magazine Company Name],

I am writing to inform you of my change of address for my magazine subscription. Please update my records to ensure I continue to receive my issues without interruption.

**Old Address:**

[Your Old Address]

[City, State, Zip Code]

**New Address:**

[Your New Address]

[City, State, Zip Code]

Thank you for taking care of this matter promptly. If you have any further questions, please feel free to contact me at [Your Phone Number] or [Your Email Address].

Sincerely,

[Your Name]