

# Dear [Recipient's Name],

We hope this message finds you well. We are writing to inform you about the revised subscription agreement for [Product/Service Name] that will take effect on [Effective Date].

The key changes to the agreement are as follows:

- Change 1: [Description of Change]
- Change 2: [Description of Change]
- Change 3: [Description of Change]

We encourage you to review the revised agreement in detail. You can find the full document attached for your convenience.

If you have any questions or concerns, please do not hesitate to reach out to us at [Contact Information].

Thank you for your continued support and partnership.

Best regards,

[Your Name]

[Your Position]

[Your Company]

[Contact Information]