

Trial Subscription Withdrawal Request

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Company Name]
[Company Address]
[City, State, Zip Code]

Dear [Customer Service/Specific Person's Name],

I am writing to formally request the withdrawal of my trial subscription for [Service/Product Name], which I signed up for on [Start Date]. My account details are as follows:

Account Name: [Your Account Name]
Account Number: [Your Account Number] (if applicable)

As per the terms of the trial subscription, I would like to ensure that my subscription is canceled before any charges are applied. Please confirm the cancellation and the withdrawal of my trial subscription at your earliest convenience.

Thank you for your prompt attention to this matter. I look forward to your confirmation.

Sincerely,

[Your Name]