

Trial Subscription Opt-Out Letter

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Company Name/Customer Service],

I am writing to formally request the cancellation of my trial subscription for [Product/Service Name], which I began on [Start Date of Trial]. My account details are as follows:

Account Name: [Your Account Name]

Account Number: [Your Account Number]

Please consider this letter as my official request to opt-out of the trial subscription, effective immediately. I do not wish to continue with a paid subscription after the trial period ends.

Thank you for your attention to this matter. Please confirm my cancellation by replying to this email or by contacting me at the phone number provided above.

Sincerely,

[Your Name]