

# Cancellation of Trial Membership

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

To: [Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Company Name],

I am writing to formally request the cancellation of my trial membership with [Service/Product Name] that I started on [Start Date].

As per the terms and conditions, I would like to ensure that my membership is canceled before the trial period ends on [End Date].

Please confirm the cancellation of my membership and any further steps, if necessary.

Thank you for your assistance.

Sincerely,

[Your Name]