

Important Notification: Billing Error

Dear [Customer Name],

We hope this message finds you well. We are writing to inform you of an issue we encountered while processing your recent subscription billing for [Service/Product Name].

Date of Attempted Billing: [Date]

Amount: \$[Amount]

Unfortunately, we were unable to complete the transaction due to the following reason: [Brief Description of Error].

Please check your payment information and ensure that it is up to date. You can easily manage your billing details by logging into your account at [Website URL].

If you have any questions or need assistance, do not hesitate to reach out to our customer support team at [Support Email] or [Support Phone Number]. We are here to help!

Thank you for your attention to this matter, and we appreciate your prompt response.

Sincerely,

[Your Company Name]

[Your Company Contact Information]