

Subject: Request to Reset Subscription Password

Dear [Recipient's Name],

I hope this message finds you well. I am writing to formally request a reset of my subscription password for my account associated with the email address [your_email@example.com].

Unfortunately, I am unable to access my account due to a forgotten password. I would appreciate your assistance in resetting my password at your earliest convenience.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Contact Information]