

Account Verification Required

Date: [Insert Date]

To: [Recipient's Name]

Department: [Recipient's Department]

[Government Agency Name]

Dear [Recipient's Name],

We are writing to inform you that your subscription account with [Service Name] requires verification to ensure the security and integrity of your account. This verification is part of our commitment to safeguarding sensitive information related to government operations.

Please follow the instructions below to complete the verification process:

1. Log in to your account at [Website URL].
2. Navigate to the "Account Verification" section.
3. Provide the required information as indicated.
4. Submit your verification request.

If you have any questions or require assistance, please do not hesitate to contact our support team at [Support Email] or [Support Phone Number].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Position]

[Government Agency Name]

[Contact Information]