

Scholarship Acceptance Confirmation

Date: [Insert Date]

Recipient Name: [Insert Recipient Name]

Recipient Address: [Insert Address]

City, State, Zip: [Insert City, State, Zip]

Subject: Confirmation of Scholarship Acceptance

Dear [Recipient Name],

We are pleased to inform you that your application for the [Scholarship Name] has been accepted. Congratulations!

This scholarship is awarded based on your outstanding academic achievements and commitment to [Field/Interest]. You will receive [Specify Amount] that will be applied toward your tuition fees for the academic year [Insert Year].

We kindly request that you confirm your acceptance of this scholarship by responding by [Insert Response Deadline]. Please feel free to reach out if you have any questions regarding your scholarship.

Once again, congratulations on this well-deserved recognition. We look forward to your positive response and wish you all the best in your academic pursuits.

Sincerely,

[Your Name]

[Your Title]

[Institution/Organization Name]

[Contact Information]