

# Important Update: Changes to Our Subscription Policy

Dear Valued Subscriber,

We hope this message finds you well. We are writing to inform you about an important change to our subscription service policy that will take effect on **[Effective Date]**.

As part of our commitment to providing you with the best possible service, we have revised our policies concerning:

- Billing cycles
- Cancellation process
- Customer support availability

We encourage you to review the updated policy in detail on our website: [\[Link to Policy\]](#).

Your continued support means a lot to us, and we are committed to ensuring that your experience with our service remains positive.

If you have any questions or concerns regarding this change, please do not hesitate to reach out to our customer support team at [support@example.com](mailto:support@example.com).

Thank you for being a valued member of our community.

Sincerely,  
[Your Company Name]  
[Your Contact Information]