

Account Reactivation Inquiry

To: [Recipient's Name]

[Company Name]

[Company Address]

[City, State, Zip Code]

Date: [Insert Date]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to inquire about the reactivation of my account with [Company Name]. My account details are as follows:

Account Name: [Your Full Name]

Account Number: [Your Account Number]

Email Address: [Your Email Address]

My account was deactivated on [Date of Deactivation], and I would like to know the process required to reactivate it. I understand there may be terms and conditions that need to be met, and I am eager to resolve any issues.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Contact Information]

[Your Address]