

Dispute Letter for Unauthorized Subscription Charge

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Customer Service Team/Specific Name],

I am writing to formally dispute an unauthorized subscription charge that appeared on my account for [Monthly/Yearly] subscription to [Service/Product Name] on [Date of Charge]. The amount charged was [Amount].

I did not authorize this charge, nor have I ever subscribed to this service. I kindly request a full refund of the amount charged and the immediate cancellation of any associated subscriptions.

Please find attached any relevant documents that support my claim, including [bank statements, confirmation emails, etc.].

I appreciate your prompt attention to this matter and look forward to resolving this issue swiftly.

Thank you for your cooperation.

Sincerely,

[Your Name]