# Subscription Downgrade Request

Date: [Insert Date]

To: [Service Provider Name]

From: [Your Name]

Email: [Your Email]

Student ID: [Your Student ID]

Dear [Service Provider Name],

I hope this message finds you well. I am writing to formally request a downgrade of my current subscription plan to a student plan due to my current academic status and financial considerations.

My current subscription details are as follows:

- Subscription Type: [Current Plan]
- Username: [Your Username]

As a student, I believe that the student plan will better suit my needs while I continue my studies. Please let me know the steps I need to take to complete this downgrade.

Thank you for your understanding and support. I look forward to your prompt response.

Sincerely,

[Your Name]