

Request for Trial Subscription Extension

Date: [Insert Date]

To: [Recipient's Name]

[Company Name]

[Company Address]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to formally request an extension of my trial subscription for [Service/Product Name], which is currently set to expire on [Expiration Date].

During my trial period, I have had the opportunity to explore the features and functionalities of [Service/Product Name], and I believe it has potential to significantly benefit my needs. However, due to [reason for extension request, e.g., limited usage time, technical difficulties, etc.], I have not been able to fully utilize the service.

Therefore, I kindly ask for an extension of [number of days/weeks] to allow me sufficient time to evaluate the service and determine if it meets my requirements.

I appreciate your consideration of my request and look forward to your positive response.

Thank you for your attention.

Sincerely,

[Your Name]

[Your Email]

[Your Phone Number]