

# Health and Safety Policy Review

Date: [Insert Date]

To: [Insert Recipient's Name]

From: [Your Name]

Subject: Review of Health and Safety Policy

Dear [Recipient's Name],

As part of our ongoing commitment to ensure a safe and healthy workplace, we are conducting a review of our Health and Safety Policy. This review is essential to assess the effectiveness of our current practices and to make any necessary adjustments to align with current regulations and best practices.

We would like to invite you to provide your feedback and insights regarding the policy. Your perspective as [insert position or relation to the policy] is invaluable in this process. Please focus on the following areas:

- Effectiveness of existing safety measures
- Identification of any potential hazards
- Suggestions for improvement

We ask that you submit your feedback by [insert deadline date]. Thank you for your cooperation and commitment to maintaining a safe work environment.

Best regards,

[Your Name]

[Your Position]

[Your Company]