

# Job Application for Internship Position

John Doe

123 Main Street

Anytown, USA 12345

Email: johndoe@example.com

Phone: (123) 456-7890

Date: [Insert Date]

Hiring Manager

Company Name

Company Address

City, State, Zip Code

Dear Hiring Manager,

I am writing to express my interest in the internship position at [Company Name] as advertised on [Where You Found the Position]. I am currently a [Your Major] student at [Your University] and am eager to gain practical experience in [Field/Industry].

I possess skills in [List Relevant Skills or Experiences] and am enthusiastic about the opportunity to contribute to your team. I am particularly drawn to [Company Name] because of [Reason You Want to Work There].

Thank you for considering my application. I look forward to the possibility of discussing this exciting opportunity with you. Please find my resume attached for your review.

Sincerely,

John Doe