

Team Building Activity Proposal

Date: [Insert Date]

To: [Recipient's Name]

From: [Your Name]

Subject: Proposal for Team Building Activity

Dear [Recipient's Name],

I hope this message finds you well. I am writing to propose a team building activity aimed at enhancing collaboration, communication, and camaraderie within our team.

Objective

The primary goal of this activity is to foster stronger relationships among team members, leading to improved performance and job satisfaction.

Proposed Activity

Activity: [Describe the activity, e.g., outdoor adventure, workshop, etc.]

Date: [Proposed date]

Location: [Suggested location]

Duration: [Duration of the activity]

Expected Outcomes

- Enhanced teamwork and collaboration
- Improved communication skills
- Increased morale and motivation

Budget

The estimated budget for this activity is [insert budget].

I believe that this team building activity will significantly benefit our organization and strengthen our team dynamics. I am looking forward to your feedback and hope to discuss this proposal further.

Thank you for considering this proposal.

Sincerely,

[Your Name]

[Your Position]

[Your Contact Information]