

Tenant Space Improvement Request

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Date]

[Landlord's Name]

[Landlord's Address]

[City, State, ZIP Code]

Subject: Request for Space Improvements

Dear [Landlord's Name],

I hope this message finds you well. I am writing to formally request improvements to my rented space located at [Property Address] in accordance with our lease agreement.

As a tenant, I believe that enhancing the following areas would not only improve the tenant experience but also add value to the property:

- [Specify Improvement 1]
- [Specify Improvement 2]
- [Specify Improvement 3]

I kindly ask you to consider this request and would appreciate discussing the potential for these improvements at your earliest convenience. Please let me know a suitable time for us to meet or talk.

Thank you for considering my request. I look forward to your prompt response.

Sincerely,

[Your Name]