

Mentor Expectations

Dear [Mentor's Name],

We are thrilled to have you join our mentoring program. As a mentor, your role is pivotal in the development and success of your mentee. To ensure a fruitful experience, we would like to outline the expectations for mentors in our program:

1. Commitment

We ask that you dedicate consistent time each month to meet with your mentee, whether in person or virtually.

2. Communication

Please maintain open and honest communication with your mentee. Provide feedback, support, and encouragement throughout their journey.

3. Guidance

Your experience and knowledge are invaluable. Assist your mentee in setting goals and navigating challenges in their personal and professional growth.

4. Confidentiality

Respect your mentee's privacy. Any discussions should remain confidential to foster trust and security.

5. Availability

Be accessible for questions and concerns beyond scheduled meetings. Your mentee should feel they can reach out to you when needed.

We appreciate your willingness to guide and inspire the next generation. Thank you for your dedication to making a positive impact!

Sincerely,

[Your Name]

[Your Position]

[Organization Name]