

Tenant Guest Accommodation Adjustment Request

Date: [Insert Date]

To: [Landlord's Name or Property Management Company]

Address: [Landlord's Address]

Subject: Request for Adjustment to Guest Accommodation Policy

Dear [Landlord's Name],

I hope this message finds you well. I am writing to formally request an adjustment to the guest accommodation policy outlined in our lease agreement.

Due to [explain the reason, e.g., "an upcoming family visit" or "special circumstances"], I would like to request that the following adjustments be made:

- [Adjustment 1, e.g., "Extend the guest stay period from 7 days to 14 days"]
- [Adjustment 2, if applicable]

I believe that this adjustment will not disrupt the peace and order of the property and will adhere to the spirit of our agreement.

Thank you for considering my request. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Address]

[Your Contact Information]