

# Membership Agreement Renewal Notification

Date: [Insert Date]

Dear [Member's Name],

We hope this message finds you well. As your membership with [Organization Name] approaches its renewal date, we would like to inform you of some changes to the membership agreement that will take effect starting [Effective Date].

## Changes to Membership Agreement

- **Membership Fees:** The annual membership fee will be adjusted to [New Fee Amount].
- **Benefits:** Members will now have access to [New or Enhanced Benefits].
- **Cancellation Policy:** The cancellation notice period has been modified to [New Notice Period].

Please review the full revised membership agreement attached to this email. Your continued support is invaluable, and we appreciate your understanding as we implement these changes to enhance your membership experience.

If you have any questions or concerns, please don't hesitate to contact us at [Contact Information].

Thank you for being a valued member of [Organization Name].

Sincerely,

[Your Name]  
[Your Title]  
[Organization Name]  
[Contact Information]