

# You're Invited to Our Annual Charity Gala!

Dear [Tenant's Name],

We are excited to invite you to the [Building Name] Annual Charity Gala!

**Date:** [Date]

**Time:** [Start Time] - [End Time]

**Location:** [Venue/Address]

Join us for an evening of elegance, great food, and entertainment, all for a good cause. Your attendance will help us raise funds for [Charity Name/Description].

**Dress Code:** [Formal/Cocktail/etc.]

Please RSVP by [RSVP Date] to [Contact Information].

We look forward to celebrating with you!

Warm regards,

[Your Name]

[Your Position/Title]

[Building/Organization Name]