

Membership End Confirmation

Date: [Insert Date]

Dear [Member's Name],

We are writing to confirm that your membership with [Organization Name] will officially end on [End Date]. We want to take this opportunity to thank you for your support and participation during your membership.

If you have any questions or would like to renew your membership, please do not hesitate to reach out to us.

Thank you once again, and we hope to see you soon!

Sincerely,

[Your Name]

[Your Position]

[Organization Name]

[Contact Information]