

# Membership Cancellation Acknowledgment

Date: [Insert Date]

Dear [Member's Name],

We have received your request to cancel your membership with [Organization/Company Name]. This letter serves as an acknowledgment of your cancellation.

Your membership will officially terminate on [Termination Date]. We appreciate your support during your time with us and hope to serve you again in the future.

If you have any questions or require further assistance, please do not hesitate to contact us at [Contact Information].

Thank you for being a part of [Organization/Company Name].

Sincerely,

[Your Name]

[Your Position]

[Organization/Company Name]

[Contact Information]