

Confirmation of Membership Termination

Date: [Insert Date]

Dear [Member's Name],

We are writing to confirm the termination of your membership with [Organization Name], effective [Termination Date].

We appreciate the time you spent with us and hope you found value during your membership.

If you have any questions or need further assistance, please do not hesitate to contact us.

Thank you for being a part of [Organization Name].

Sincerely,

[Your Name]

[Your Title]

[Organization Name]

[Contact Information]