

# Membership Termination Acknowledgment

Date: [Insert Date]

[Member's Name]

[Member's Address]

[City, State, Zip Code]

Dear [Member's Name],

We are writing to formally acknowledge the termination of your membership with [Organization/Club Name] as of [Termination Date]. We appreciate the time you spent as a member and your contributions to our community.

If you have any questions or need further assistance, please feel free to contact us at [Contact Information]. We wish you all the best in your future endeavors.

Thank you for being a part of [Organization/Club Name].

Sincerely,

[Your Name]

[Your Title]

[Organization/Club Name]

[Contact Information]