

# Request for Lock Replacement

Date: [Insert Date]

To: [Landlord's Name]

[Landlord's Address]

Dear [Landlord's Name],

I hope this message finds you well. I am writing to formally request a replacement for the lock on my apartment door ([Insert Apartment Number]) due to significant wear and tear that has affected its functionality and security.

Over the past few weeks, I have noticed that the lock is becoming increasingly difficult to operate and may pose a security risk. Given that this issue arises from normal wear and tear, I believe it falls under the responsibility for maintenance, as outlined in our lease agreement.

I kindly ask that you address this concern at your earliest convenience. Please let me know if you would like to discuss this further or if you need to schedule a time to assess the situation.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Address]

[Your Contact Information]