

# Membership Lapse Reminder

Dear [Member's Name],

We hope this message finds you well. We are reaching out to remind you that your membership with [Service Name] is set to lapse on [Expiration Date].

We value your membership and would love to continue providing you with our services. To avoid any interruption, please consider renewing your membership before the expiration date.

If you have any questions or need assistance with the renewal process, feel free to contact our support team at [Contact Information].

Thank you for being a valued member of [Service Name]. We look forward to serving you!

Sincerely,  
[Your Name]  
[Your Position]  
[Service Name]