

Membership Expiration Warning

Dear [Member Name],

We hope this message finds you well. We are writing to inform you that your membership with [Organization Name] is set to expire on [Expiration Date].

To continue enjoying the benefits of your membership, please take a moment to renew before the expiration date. You can easily renew your membership by visiting our website at [Website URL] or by contacting our customer service team.

If you have already renewed your membership, please disregard this notice. Otherwise, we would love to have you continue as a valued member of our community.

Thank you for being a part of [Organization Name]. We appreciate your support!

Sincerely,

[Your Name]

[Your Title]

[Organization Name]

[Contact Information]