

Membership Financial Adjustment Notification

Dear [Member's Name],

We hope this message finds you well. We are writing to inform you of a recent adjustment concerning your membership financial details.

Effective [Date], your membership fee will be adjusted to [New Amount]. This change is due to [Reason for Adjustment]. We appreciate your understanding and continued support.

If you have any questions or concerns regarding this adjustment, please do not hesitate to reach out to us at [Contact Information].

Thank you for being a valued member of [Organization/Club Name].

Sincerely,

[Your Name]

[Your Title]

[Organization/Club Name]

[Contact Information]