

Membership Rescission Confirmation

Date: [Insert Date]

[Member's Name]

[Member's Address]

[City, State, Zip Code]

Dear [Member's Name],

We are writing to confirm the rescission of your membership with [Organization Name] as per your request dated [Insert Request Date]. Your membership has been officially terminated as of [Insert Termination Date].

We appreciate your involvement with [Organization Name] and regret to see you go. If you have any questions or would like further assistance, please do not hesitate to reach out to us at [Contact Information].

Thank you for your time with us, and we wish you all the best in your future endeavors.

Sincerely,

[Your Name]

[Your Position]

[Organization Name]

[Contact Information]