

Subject: Escalation of Unresolved Customer Service Issue

Dear [Manager's Name],

I hope this message finds you well. I am writing to formally escalate an unresolved issue I have encountered with [Company Name]'s customer service.

On [date of initial contact], I reached out regarding [brief description of the issue]. Despite several attempts to resolve this matter through [mention customer service methods used - e.g., phone calls, emails], I have not received a satisfactory resolution.

The details of my issue are as follows:

- **Order Number:** [Order Number]
- **Date of Initial Contact:** [Date]
- **Summary of Issue:** [Detailed description of the issue]
- **Previous Correspondence:** [List any reference numbers or names of representatives]

I believe this issue requires immediate attention as it has caused significant inconvenience. I would greatly appreciate your prompt assistance in resolving this matter.

Thank you for your attention to this urgent issue. I look forward to your reply.

Sincerely,

[Your Name]

[Your Contact Information]

[Your Address]