Password Change Instructions

Dear [User's Name],

We received a request to change the password for your account. To proceed with resetting your password, please follow the steps below:

- 1. Click on the following link: <u>Reset Password</u>
- 2. Enter your new password in the provided fields.
- 3. Confirm your new password by re-entering it.
- 4. Click on the "Submit" button to save the changes.

If you did not request a password change, please disregard this email. Your account will remain secure.

Thank you,

The [Company Name] Team