

# Subject: Appeal for Clarification on Multiple Billing Errors

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally request clarification regarding multiple billing errors that I have encountered on my recent statements dated [insert dates]. I have noticed discrepancies that do not align with my account agreements and prior billing statements.

The specific issues are as follows:

- Billing error 1: [Describe the error briefly]
- Billing error 2: [Describe the second error]
- Billing error 3: [Describe the third error]

I would appreciate it if you could investigate these matters and provide a detailed explanation for the discrepancies. Additionally, I request a correction of these errors to avoid further complications.

Please find attached copies of the relevant statements for your reference. I look forward to your prompt response to resolve this matter.

Thank you for your attention to this issue.

Sincerely,

[Your Name]