

Garden Plot Approval

Date: [Insert Date]

To: [Recipient Name]

[Recipient Address]

Dear [Recipient Name],

We are pleased to inform you that your request for a community garden plot has been approved. You have been assigned Plot Number [Insert Plot Number] in [Insert Garden Name/Location].

Please review the guidelines attached for the maintenance and use of the plot. The gardening season will begin on [Insert Start Date], and we encourage you to start preparing your plot accordingly.

If you have any questions or require further assistance, feel free to contact us at [Insert Contact Information]. We look forward to your contribution to our community garden.

Best regards,

[Your Name]

[Your Position]

[Organization Name]

[Contact Information]