

Repair Service Completion Timeline

Date: [Insert Date]

To: [Customer Name]

Address: [Customer Address]

Dear [Customer Name],

We are pleased to inform you that your repair service has been scheduled as follows:

Repair Timeline

- **Service Request Received:** [Insert Date]
- **Initial Assessment:** [Insert Date]
- **Parts Ordered:** [Insert Date]
- **Repair Start Date:** [Insert Date]
- **Expected Completion Date:** [Insert Date]

We appreciate your patience during this process. Our team is dedicated to ensuring that your repair is completed on time and to your satisfaction.

If you have any questions or need further assistance, please do not hesitate to contact us at [Contact Number] or [Email Address].

Thank you for choosing our service!

Sincerely,

[Your Company Name]

[Your Company Address]

[Your Company Contact Number]