

# Billing Modification Approval Acknowledgment

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Address]

Subject: Acknowledgment of Billing Modification Approval

Dear [Recipient's Name],

We are writing to formally acknowledge the receipt of your request for billing modification dated [Insert Request Date]. After a thorough review, we are pleased to inform you that your request has been approved.

The details of the approved modification are as follows:

- Modification Type: [Type of Modification]
- Effective Date: [Effective Date]
- New Billing Amount: [New Amount]

If you have any questions or need further assistance, please do not hesitate to contact us at [Contact Information].

Thank you for your prompt attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Company Address]

[Your Company Phone Number]