

Dear [Customer Name],

Thank you for your inquiry regarding the shipment of your order [Order Number]. We understand the importance of keeping you updated on the status of your delivery.

Your package was shipped on [Shipment Date] and is currently in transit. The tracking number for your shipment is [Tracking Number], which you can use to monitor its progress on [Carrier's Website].

If you have any further questions or need additional assistance, please feel free to reach out to us at [Customer Service Contact Information]. We appreciate your patience and understanding.

Best regards,
[Your Name]
[Your Position]
[Your Company Name]