

Appointment Missed Notification

Dear [Recipient's Name],

We hope this message finds you well. We wanted to inform you that you missed your scheduled appointment on [Date] at [Time].

We understand that situations arise, and we would like to offer you some options to reschedule your appointment.

Available Rescheduling Options:

- [Option 1: Date and Time]
- [Option 2: Date and Time]
- [Option 3: Date and Time]

Please reply to this email or contact us at [Phone Number] to let us know which option works best for you.

Thank you for your understanding, and we look forward to seeing you soon.

Best regards,

[Your Name]

[Your Position]

[Company/Organization Name]

[Contact Information]