

# Notice of Parking Space Rental Fee Adjustment

Date: [Insert Date]

Dear [Tenant's Name],

We hope this message finds you well. We are writing to inform you of an adjustment to the rental fee for your parking space located at [insert location].

Effective [insert effective date], the rental fee will change from [insert old fee] to [insert new fee]. This adjustment is necessary due to [brief explanation of reason, e.g., increasing maintenance costs, market rate adjustments, etc.].

Please note that this change will be reflected in your upcoming billing cycle. We appreciate your understanding and continued residency.

If you have any questions or concerns regarding this adjustment, please do not hesitate to contact us.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Your Contact Information]

[Property Management Company Name]