

Notice of Parking Space Rental Terms

Date: [Insert Date]

To: [Tenant's Name]

Address: [Tenant's Address]

Dear [Tenant's Name],

This notice serves to inform you of the rental terms regarding the parking space located at [Insert Parking Space Address]. Please review the following terms:

- **Rental Fee:** \$[Amount] per month
- **Payment Due Date:** [Insert Due Date]
- **Lease Term:** [Insert Lease Duration]
- **Security Deposit:** \$[Amount] (refundable upon lease termination and satisfactory inspection)
- **Usage:** Parking space is to be used for one vehicle only.
- **Notice Period for Termination:** [Insert Notice Period]

Please sign and return a copy of this letter to confirm your acceptance of these terms.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Position]

[Your Contact Information]