

Delivery Attempt Failure Notice

Date: [Insert Date]

Dear [Recipient's Name],

We attempted to deliver your package on [Insert Delivery Date], but unfortunately, we were unable to complete the delivery. This may have been due to one of the following reasons:

- No one was available to receive the package.
- The address provided was incorrect or incomplete.
- The delivery location was inaccessible.

Your package with tracking number [Insert Tracking Number] has been returned to our facility. To arrange for redelivery or to pick it up, please contact our customer service at [Insert Contact Information] or visit our website at [Insert Website URL].

Thank you for your understanding.

Sincerely,

[Your Company Name]

[Your Company Address]

[Your Company Phone Number]