

Subscription Change Verification

Date: [Insert Date]

Dear [Customer's Name],

We have received your request to change your subscription to a lower tier. We would like to confirm that your request has been processed successfully.

Your new subscription details are as follows:

- New Subscription Tier: [New Tier Name]
- Effective Date: [Effective Date]
- Monthly Fee: [New Fee]

If you have any questions or require further assistance, please do not hesitate to contact our customer support.

Thank you for your continued support.

Sincerely,

[Your Company Name]

[Your Company Contact Information]