

Subscription Downgrade Acknowledgment

Date: [Insert Date]

Dear [Customer Name],

We have received your request to downgrade your subscription from [Current Plan] to [New Plan]. This change will take effect on [Effective Date].

We appreciate your continued support and hope you enjoy the benefits of your new plan. As always, if you have any questions or need further assistance, please feel free to reach out to our customer service team.

Thank you for being a valued member of our community!

Sincerely,

[Your Company Name]

[Your Contact Information]