

Confirmation of Reduced Subscription Status

Dear [Subscriber's Name],

We are writing to confirm your request for a reduced subscription status for your account. Your subscription has been adjusted accordingly.

Details of your new subscription status:

- Subscription Type: [New Subscription Type]
- Monthly Fee: [New Fee]
- Effective Date: [Effective Date]

If you have any questions or need further assistance, please do not hesitate to contact us.

Thank you for being a valued subscriber.

Sincerely,

[Your Name]

[Your Position]

[Your Company's Name]

[Contact Information]